

AGENDA: PROVYP 3rd Transnational Meeting in Madrid – Spain

Wednesday 09/11/2016 - Friday 11/11/2016

DATE:	TIME:	ACTIVITY:
Wednesday, 09/11/2016 <i>Hotel Ibis Madrid Getafe</i>		Arrival of the partners Accommodation at Hotel Ibis Madrid Getafe: http://www.ibis.com/gb/hotel-3559-ibis-madrid-getafe/index.shtml
	17:30 – 19:30	Revision of the TM2 minutes. Roles and responsibilities of the partners. PROVYP timetable: Altius, Spain Feedback on the Progress report by the NA: Altius, ES 2 nd Evaluation report: VBC, Lithuania Presentation of the interim evaluation report: Mrs. Asya Rafaelova-Eneva, external project evaluator
	20:00	Welcome dinner at the hotel restaurant
Thursday, 10/11/2016 <i>DGSSIS-CM headquarters C/ Los Madrado, 34 28014 Madrid</i>	15:30 – 19:30	Presentation of IO2: DGSSIS-CM, Spain Development of project web: Altius, ES & VBC, LT Discussions on the IO3 development: VBC, Lithuania Implementation of pilot workshops to test the IO3: ideas and proposals by the project partners Organisation of the 2 nd international multiplier event and TM4 in London: Diagrama, UK Budget review at the final project phase: Altius, ES Delivery of invoices and payment arrangements of the meeting's organisation
	20:00	Dinner at the hotel restaurant
Friday, 11/11/2016 <i>Hotel Ibis Madrid Getafe</i>	09:00 – 12:00	Final conclusions and evaluation of the meeting
	20:00	Dinner at the hotel restaurant for those who stay Departure of the partners between 11 th and 12 th November